The objectives of this meeting are given in BD-I/2. All documents labeled BD-I/X are available via the meeting web site accessible via http://ocean.tamu.edu/GCOOS/BoD.htm. Other documents listed in this agenda have or will be mailed to Board members.

Thursday, 25 August 2005

0800 Coffee and juice

1. Opening of Meeting

0815

1.1 Welcome, Introductions, Logistics
   Each member would be asked to give his/her affiliation, regular job description, and interactions to date with GCOOS or IOOS.

1.2 Selection of interim chair to conduct meeting prior to election
   Nowlin is willing to serve as the interim chair for day one.

1.3 Adoption of agenda [Doc. BD-I/3]

2. Memorandum of Agreement

0900

2.1 Recommend necessary changes to the MoA. They must be approved by a majority of the Parties. [Doc. BD-I/7]
   Consensus will be sought by email prior to the meeting.

2.2 The MoA requires that the Board select a “fiscal sponsor”. We have an offer from the Texas A&M Research Foundation (TAMRF). [Doc. BD-I/6, TAMRF Articles of Incorporation and By-Laws (mailed 8/1/05)]

3. GCOOS-related activities/reports

0930

3.1 Second Annual IOOS Implementation Conference
   Consider how to develop comments to the resulting Annual IOOS Development Plan

3.2 Meeting of National Federation of RAs

3.3 Gulf of Mexico Fisheries Management Council

1000 Break

1015

3.4 Gulf of Mexico Alliance [http://www.dep.state.fl.us/gulf/default.htm]

3.5 Energy Sector - IOOS meeting in November 2005 [Draft agenda and list of...
3.6 Status of IOOS legislation
3.7 Status of GCOOS-RA finances

4. Establish GCOOS Councils and Committees
[Docs. BD-I/4a&b which gives nominees for each entity, Doc. BD-I/10 which gives bios of the nominees, Doc. BD-I/7 which contains terms of reference for all entities, and terms of reference emailed on 08/17/05.]

1100 Consider any special instructions not included in terms of reference; consider and appoint members to all councils and committees. [Two Board members have been asked to consider nominees for each council/committee, to make recommendations, and to lead the discussion of nominees at the meeting.]
4.1 Stakeholder Council (Cort Cooper and Don Roman)
4.2 Education and Outreach Council (Mike Spranger and Sharon Walker)
4.3 Observing Systems Committee (Mark Luther and Buzz Martin)
4.4 DMAC Committee (Alfredo Prelat and Jan van Smirren)
4.5 Products and Services Committee (Nancy Rabalais and Raymond Toll)

1200 Lunch

1330 Conclude agenda item 4

5. GCOOS-RA Business Plan
1400
5.1 Discussion of draft Business Plan [Doc BD-I/5]
5.2 Make assignments needed to complete. [Doc. BD-I/11 gives requirements as stated by Ocean.US.]

1530 Break

1600 Conclude agenda item 5.

6. Ratification of NFRA Representatives and Coordinators
1630
6.1 GCOOS-RA representatives to the NFRA
Robert (Buzz) Martin and Raymond Toll now serve in this capacity and are willing to continue.

6.2 Initial Regional Coordinator and DMAC Coordinator for GCOOS Office
Ann Jochens is the interim Regional Coordinator and Matthew Howard is the interim DMAC Coordinator; Howard also serves as the representative from the National Federation of Regional Associations to the IOOS DMAC Steering Committee. [CVs of Jochens and Howard mailed]
1700 Complete any unfinished business

1730 Adjourn for day

Friday, 26 August 2005

0800 Coffee and juice

7. Election of Executive Committee
0830 The Board will elect a Chair to serve for two years and four other members of an Executive Committee. [Brief Bios of Board members BD-I/9]

8. Certification of the GCOOS-RA
0900 Determine what remains to be done prior to submission of materials to Ocean.US with request that the RA be certified. Prepare calendar of remaining action items. [Doc. BD-I/11]

1000 BREAK

1015 Conclude agenda item 8.

9. Education and Outreach
1045 Consider priorities for GCOOS Education and Outreach [Doc. BD-I/8]

10. Other business
1145 Any remaining or unfinished business items will be completed.

1230 Adjourn full meeting; Lunch

11. Executive Committee Meeting
1345 11.1 Appoint a Membership Committee
   At this time there are no nominees.
   11.2 Determine whether to pursue consideration/evaluation of other governance structures at this time
   11.3 Other items of business

1500 Adjourn Meeting